

Annual Supervision – Supervisor Self-Evaluation

APPENDIX 8b

Supervision	1 Strongly disagree	2 Disagree	3 Neutral	4 Agree	5 Strongly agree
Takes place regularly					
Is well structured, planned and both parties are prepared					
Take places in a quiet place, free from interruption					
Clarifies roles and responsibilities – I ensure the supervisee understands what is expected of them					
Assists with the management of time and workload - I clearly communicate work plans					
Promotes anti discriminatory practice					
Encourages identification of outcomes / strengths / risks / contingency plans					
Provides clear feedback on practice and identifies areas of concern.					
Supports continuous improvement and opportunities for growth and development					
Identifies training and development needs and ways to address these					
Is supportive and assists in managing well-being					
Explores options and develops realistic action plans					
Is a means by which issues, ideas and concerns can be voiced to higher management					
Is a two-way process, I can speak freely and feel listened to					
Makes the supervisee feel valued in my role					

Is motivating					
Is worthwhile and beneficial					
Reviews what we agreed at the previous session					
Helps the supervisee understand how their job fits in the 'big picture' of the Directorate					

What benefits do you gain from supervision?

How could your supervision be improved?

Additional comments

Please share your answers with your supervisee and based on the discussion, please detail agree any changes required to the supervision agreement.

Supervisee comments

Signature of Supervisor:	Date:
Signature of Supervisee:	Date: